

Advanced ACE Reports: Learn to Modify and Schedule Best Reports for Risk Identification and Recon



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OBJECTIVES



ACE Portal Update



Modify ACE Reports



Schedule ACE Reports



ACE Reports & Modifications for Risk Analysis



ACE Reports & Modifications for Recon



Recommended Reports & References

▶ ACE Portal Update

Ace Reports Resources

ACE Reports Training

ACE Reports

Accessing ACE Reports

- [Accessing the ACE Reports Application: Quick Reference Card](#)
- [Accessing the ACE Reports Application: Video](#)

Navigating ACE Reports

- [Navigating ACE Reports: Quick Reference Card](#)
- [Navigating ACE Reports: Video](#)

Running a Standard Report

- [Running a Standard Report: Quick Reference Card](#)
- [Running a Standard Report: Video](#)

Saving and Exporting a Report

- [Saving and Exporting a Report: Quick Reference Card](#)
- [Saving and Exporting a Report: Video](#)

Scheduling a Recurring Report

- [Scheduling a Recurring Report: Quick Reference Card](#)
- [Scheduling a Recurring Report: Video](#)

Adding and Modifying Result Objects and Display

- [Adding and Modifying Result Objects and Display QRC](#)

Modifying Query Filters

- [Modifying Query Filters QRC](#)
- [Modifying Query Filters: Video](#)

Creating an Ad Hoc Report

- [Creating an Ad Hoc Report: Quick Reference Card](#)
- [Creating an Ad Hoc Report: Video](#)

Adding Dynamic Dates

- [Adding Dynamic Dates QRC](#)
- [Adding Dynamic Dates: Video](#)

Adding Nested Filters

- [Adding Nested Filters QRC](#)
- [Applying Nested Filters: video](#)

Setting Default Preferences

- [Setting Default Preferences QRC](#)
- [Setting Default Preferences: Video](#)

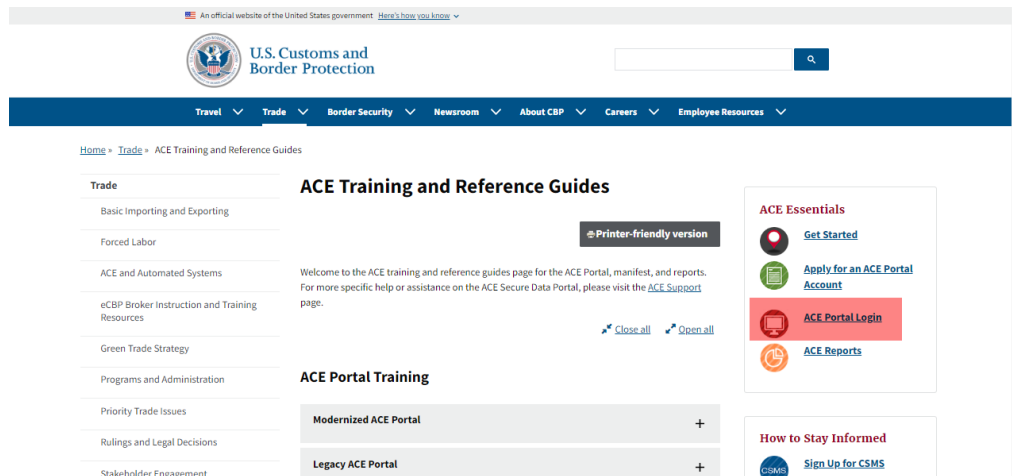
Repointing a Report

- [Repointing a Report QRC](#) **NEW**

► <https://www.cbp.gov/trade/ace/training-and-reference-guides>

ACE Portal Login

[ACE and Automated Systems | U.S. Customs and Border Protection \(cbp.gov\)](https://www.cbp.gov)



Password Expired?
TAO
Proxy
CBP Help Desk
Are you still under another
Importer/Broker portal?

1. Trouble accessing the ACE portal/password issues/trouble running a report call: 866-530-4172
Email: ACE.Support@cbp.dhs.gov
2. Report issues with report results/data integrity
Email: ACE.Reports@cbp.dhs.gov

Accessing ACE Reports (Modernized Portal)

The screenshot shows the ACE portal interface. At the top, there is a navigation bar with the ACE logo and a search bar. A dropdown menu is open under the 'Accounts' tab, listing various account types: New Account, Top, Broker Permit, Carrier, Importer, Exporter, Facility, Facility Operator, FTZ, FTZ GP Site, FTZ Subzone, FTZ Subzone Site, Filer, Organizational Broker, Protest Filer, Service Provider, Surety, and Vessel Agency. The 'Organizational Broker' and 'Protest Filer' options are highlighted in red. Below the dropdown, a table displays account records. The table has columns for ACE ID, Name, Account Type, Identification Type, and Identification Number. The first row shows an 'Organizational Broker' with 'Filer Code' as the identification type. The second row shows a 'Protest Filer' with 'Protest Filer Number' as the identification type. The third row shows a 'Broker Permit' with 'ACE ID' as the identification type. At the bottom of the page, there are links for 'CSMS Feed', 'ACE Support', and 'Give Us Feedback'.

ACE ID	Name	Account Type	Identification Type	Identification Number
1		Organizational Broker	Filer Code	
2		Protest Filer	Protest Filer Number	
3		Broker Permit	ACE ID	

Accessing ACE Reports (Modernized Portal)

The screenshot displays the ACE Modernized Portal interface. At the top, there is a search bar with the text "Enter Account Name, Type, ACE ID..." and a search icon. Below the search bar is a navigation menu with "Home", "Accounts", "Account Search", and "References". The "Accounts" menu is expanded, showing a list of account types: Facility, Facility Operator, FTZ, FTZ OP Site, FTZ Subzone, FTZ Subzone Site, Filer, **Organizational Broker**, Protest Filer, Service Provider, Surety, and Vessel Agency. The "Organizational Broker" option is highlighted with a red box. The main content area shows the details for an "Organizational Broker" account. It includes a "Reports" button in the top right corner. Below the account name, there is a table with columns for "Records Type Name", "ACE ID", and "Filer Code". The "Records Type Name" is "Organizational Broker". Below this table, there are tabs for "Details", "Contacts", "Addresses", "Declarations", "Entry Banks", "National Permits", "License Information", "Canceled Local Permits", and "Statements". The "Details" tab is active, showing "Organizational Broker Information" with fields for Organization Name, ACE ID, Organizational Structure, Corporation, Taxpayer ID, Taxpayer ID Type, Employer ID Number (EIN), and DUNS #. There is also a "Check Digit Factor" field and a button labeled "Organizational Broker Details". Below this, there are expandable sections for "Filer Code Information", "Other Company Names", "Program Participation", and "Mode of Communication". At the bottom of the page, there is a footer with "U.S. Customs and Border Protection" logo, social media icons, and a "Give Us Feedback" button. The URL "https://ace.cbp.gov/s/search-facility/accounts" is visible in the bottom left corner.

▶ Modify ACE Reports

Modify Reports - Design Mode

!!! Due to a severe data security vulnerability the ability to send reports to SAP BI Inboxes has been disabled !!!

File Query 2 Insert Analyze Display Design 1

Main Report Parameters

Type a formula

ES-003
Entry Summary Line Tariff Details with liq

FOR OFFICIAL USE
NO DATA FOR

Report Parameters:

Entry Summary Dates Between: 01/01/2000 to 02/28/2024	Entry Type Code: ALL	Port of Entry Code: ALL
Entry Dates Between: ALL to ALL	Entry Summary Number: ALL	ES Create Dates Between: ALL to ALL
Importer Number:	Review Team Number: ALL	Country of Origin Code: ALL
Line SPI: ALL	HTS Number - Full: ALL	Other Reconciliation Status: ALL
FTA Reconciliation Status: ALL	Filer Code:	Entry Summary Status: Accepted;Rejected

Entry Summary Number	Entry Summary Version Number	Entry Type Code	Importer Number	Port of Entry Code	Entry Date	Entry Summary Date	Entry Summary Status	Liquidation Status Code and Description	Liquidat Date
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Dimensions

- Antidumping Ad-Valorem R:
- Antidumping Case Number
- Antidumping Specific Rate
- Countervailing Ad-Valorem
- Countervailing Case Num
- Country of Export Code
- Country of Origin Code
- Entry Date
- Entry Summary Create Dat
- Entry Summary Date
- Entry Summary Extension [
- Entry Summary Line Num
- Entry Summary Number
- Entry Summary Status

Run Standard Report and Cancel Prompt

1. Click Reading Mode to change to Design Mode
2. Click Query Button

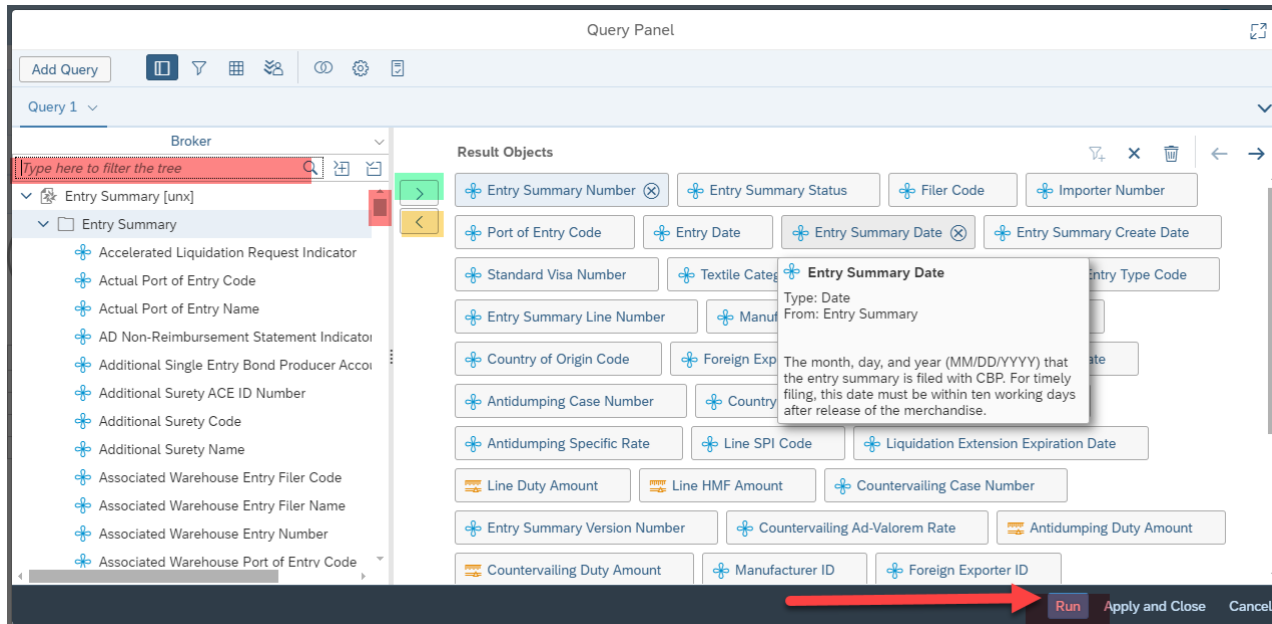
Modify Saved Report

The screenshot shows a web application interface for the U.S. Customs and Border Protection. The main content area displays a table of reports. The table has columns for Title, Favorites, Type, Description, Last Updated, and Instances. One report is visible: 'ISF Late Report Schedule' of type 'Web Intelligence', last updated on 'May 10, 2024 7:4...', with 2 instances. A context menu is open over this report, listing various actions: View, View Latest Instance, Copy Opendoc Link, Properties, **Modify** (highlighted in red), Schedule, Mobile Properties, History, Categories, Mark As Favorite, Details, Organize, and Delete. The left sidebar shows a navigation menu with 'Personal Folders' expanded to show 'Test Reports'.

Title	Favorites	Type	Description	Last Updated	Instances
ISF Late Report Schedule		Web Intelligence		May 10, 2024 7:4...	2

Modify Saved Report Ellipsis

Query Panel - Results Objects



1. Search word
2. Expand Data Objects
3. Scroll
4. Add / Remove Results Objects
5. Data Element Description
6. Run or Apply and Close

ACE REPORTS DATA DICTIONARY:

<https://www.cbp.gov/ace-reports-data-dictionary>

Query Panel - Query Filters

The screenshot displays the 'Query Panel' for 'ES-001 Entry Summary Header Details'. The 'Query Filters' section is highlighted with a red box. It shows a list of filters with logical operators (AND/OR) and filter conditions. The filters include:

- AND
- Importer Number Equal to Importer Number
- Control Team Number In List Control Team Number
- Center ID Name In List Center ID Name
- Liquidation Status Between Previous Month Begin And Previous Month End
- OR
- Reconciliation (Other) Status In List Other Reconciliation Status
- Reconciliation (FTA) Status In List FTA Reconciliation Status

Drag and drop a data object from the universe outline menu pane to the Query Filters pane.

Modify Query Filters

The screenshot shows a software interface for managing query filters. At the top, the title bar reads "ES-001 Entry Summary Header Details". Below it, a "Query Panel" label is highlighted with a red box. The interface includes a search bar, a "Query 1" dropdown, and a "Result Objects" section. A dropdown menu is open, showing various operators: "Equal to", "Not Equal to", "In List", "Not In List", "Between", "Not Between", "Greater than", "Greater than or Equal to", "Less than", "Less than or Equal to", "Matches pattern", "Different from pattern", "Both", "Except", "Is Null", and "Is not Null". The "In List" operator is highlighted in yellow. The background shows a list of filter objects such as "Hier ACE ID Number", "Filter Preparer User Data Text", "Final Warehouse Withdrawal Entry Date", etc.

In the operator drop-down, select an operator:
In List, Between, Equals to, Matches Pattern, Not Equal to, Is not Null

Filter Type:
Constant type any required data.
Value(s) from list: List will display if available
Prompt will prompt value in Query Panel each time
Object from this query is selected as a filter type, select an object in the Objects dialog box.

Adding an Optional Prompt to Filters

The screenshot displays a 'Query Panel' interface. On the left, a tree view under 'In-Bond [unx]' shows various fields, with 'Bill of Lading Number' highlighted in red. The main area is divided into 'Result Objects' and 'Query Filters'. The 'Query Filters' section shows a filter for 'Bill of Lading Number' with a dropdown menu open, where 'Prompt' is selected. A text box on the right provides instructions: 'Add Query Filter', 'Select Prompt', 'Click on Gear', 'Select Optional Prompt'. The interface includes a 'Run' button and 'Apply and Close' options at the bottom right.

Query Panel

Add Query

Query 1

Broker

Type here to filter the tree

In-Bond [unx]

- In-Bond Bills of Lading
 - Actual Arrival Port Code
 - Actual Arrival Port Name
 - Arrival Fiscal Year
 - Arrival Time
 - Arrived By ID Qualifier Code
 - Arrived By ID Qualifier Description
 - Bill of Lading Number**
 - Bill of Lading Version Number
 - BOL Status Code
 - BOL Status Description
 - .Bonded Carrier Code
 - .Bonded Carrier IRS Number
 - .Bonded Carrier Name
 - Consignee State
 - Consignee Address 1
 - Consignee Address 2
 - Consignee Address 3
 - Consignee Address 4
 - Consignee City
 - Consignee Country Code
 - Consignee Country Name
 - Consignee Name
 - Consignee Zip Code
 - Create Date
 - Create Date Time
 - Create Time
 - Days In-Transit
 - Days Late
 - Days Overdue for Export

Result Objects

- In-Bond Number
- Create Date
- Departure Date
- In-Bond Type Code
- Bill of Lading Number
- Manifest Carrier Code
- .Bonded Carrier Code
- Arrived By ID Qualifier Description
- In-Bond Carrier Code
- QP Filer Code
- QP Filer Name
- Origination Port Code
- Destination Port Code
- FIRMS Code
- Facility Name
- In-Bond Source Type Code
- In-Bond Status Code
- In-Bond BOL Arrival Date
- Arrival Time
- Departure Time
- Create Time
- Destination Port Name
- Origination Port Name
- BOL Status Description
- In-Bond Source Type Description
- In-Bond Status Description
- Late or Overdue Code
- Late or Overdue Description
- Late Report Indicator
- Penalty Indicator
- Overdue for Export Month
- Overdue for Export Indicator
- Days Late
- Late In-Transit Date
- Late In-Transit Indicator
- Late Process Date
- Late Process Week
- Late Report Month
- Days Overdue for Export
- Departure Date Time
- Departure Month
- Departure Port Code
- Departure Port Name
- Departure Year
- Entry Type
- Entry Type Code
- Export by ID Qualifier Code
- Export by ID Qualifier Description
- Export Date
- Export Due Date
- Export Time
- In-Bond Amount
- In-Bond Amount - Measure
- In-Bond Arrival Date

Query Filters

- In-Bond Number In List In-Bond Number
- Destination Port Code In List Destination Port Code
- AND
- Origination Port Code In List Origination Port Code
- Create Date Between In-Bond Create Date (Begin) And In-Bond Create Date (End)
- Bill of Lading Number In List Enter value(s) for Bill of Lading Num

Constant
Value(s) from list
Prompt
Object from this query
Result from another query

Add Query Filter
Select Prompt
Click on Gear
Select Optional Prompt

Run Apply and Close Cancel

Adding an Optional Prompt to Filters

The screenshot displays a software interface with a 'Query Panel' and a 'Result Objects' list. A 'Prompt Properties' dialog box is open, showing the configuration for a filter prompt. The dialog box has the following fields and options:

- Parameter Type:** New prompt; Parameter from universe
- Prompt text:** Enter value(s) for Bill of Lading Number
- Prompt hint:** A text area with formatting options (B, I, U, link, unlink).
- Prompt Properties:**
 - Prompt with List of Values
 - Select only from list
 - Keep last value(s) selected
 - Optional prompt
- Default Values:**
 - Set default value(s) [Values...]
- Type a value:** A text input field with left and right arrow buttons.

The 'Optional prompt' checkbox is highlighted in red. The background interface shows a tree view of filters on the left and a list of result objects on the right, including 'In-Bond Number', 'Create Date', 'Departure Date', etc.

Modify Query Filters - Dynamic Dates

Query Filters

AND

Importer Number Equal to Importer Number

Control Team Number In List Control Team Number

Center ID Name In List Center ID Name

Liquidation Status Between Previous Month Begin And Previous Month End

- For recurring scheduled reports where the date range needs to update for each instance, a dynamic date range that automatically adjusts based on the report run date is available
- **In the operator drop-down:** select Between
- **Filter Type:** select Object from this Query

Constant

Value(s) from list

Prompt

Object from this query

Result from another query

Objects

Type here to filter tree

Entry Summary [unx]

Entry Summary

Date Objects

- X Days Ago (Begin)
- X Days Ago (End)
- X Days Ago (Begin) #2
- X Days Ago (End) #2
- Today
- Yesterday
- 7 Days Ago
- Current Week Begin
- Current Week End
- Previous Week Begin
- Previous Week End
- Current Month Begin
- Current Month End
- Previous Month Begin
- Previous Month End

OK Cancel

Modify to Schedule Recurrence

The screenshot shows the 'Query Panel' interface. At the top, there is a toolbar with an 'Add Query' button and several icons. Below this, a dropdown menu is open, showing options: 'Constant', 'Value(s) from list', 'Prompt', 'Object from this query' (highlighted with a red checkmark), and 'Result from another query'. In the background, a query editor is visible with various fields. One field is set to 'Entry Date' with a 'Between' operator, and another is set to 'Previous Month Begin' with an 'And' operator. A third field is set to 'Previous Month End'. The 'OK' button at the bottom of the dialog is highlighted with a red box.

Select a date object
Select the OK button.
Repeat Steps for the second date field

Dynamic Dates

Constant

Value(s) from list

Prompt

✓ Object from this query

Result from another query

Objects

Type here to filter tree

- X Days Ago (Begin)
- X Days Ago (End)
- X Days Ago (Begin) #2
- X Days Ago (End) #2
- Today
- Yesterday
- 7 Days Ago
- Current Week Begin
- Current Week End
- Previous Week Begin
- Previous Week End
- Current Month Begin
- Current Month End
- Previous Month Begin
- Previous Month End

OK Cancel

Prompts

How Many Days Ago End

Enter a numeric value manually

Selected value(s)

365

Entry Summary Number (All values)

Entry Summary Date (Begin) (All values)

Port of Entry Code (All values)

Control Team Number (All values)

Center ID Name (All values)

Importer Number

Mandatory (1) Reset All Run Cancel

❖ Previous week Begin and Previous Week End

❖ Data runs previous week Monday to Sunday

Modify - Add / Remove Objects to Report Results

The screenshot shows the SAP BI report configuration interface for 'ES-003 Entry Summary Line Tariff Deta...'. A red box highlights the 'Importer Name' field in the field list, with a red arrow pointing to the 'Line HMF Amount' column in the table below. A text box with a red border contains the instruction: 'Drag into results Right click and remove column'.

Entry Summary Extension Date	Entry Summary Create Date	Entry Summary Line Number	Tariff Ordinal Number	HTS Number - Full	Line Tariff Goods Value Amount	Line Tariff Duty Amount	Line Duty Amount	Line HMF Amount	Antidumping Duty Amount
		1	1	4011201005	\$38,417.00	\$1,536.68	\$1,536.68	\$48.02	
		1	1	4011201005	\$165,053.00	\$6,602.12	\$6,602.12	\$206.32	

- Filter Code
- Foreign Exporter ID
- Foreign Exporter Name
- HTS Number - Full
- Importer Name**
- Importer Number
- Line SPI Code
- Line Tariff Quantity (1)
- Line Tariff Quantity (2)
- Line Tariff Quantity (3)
- Line Tariff UOM (1) Code
- Line Tariff UOM (2) Code
- Line Tariff UOM (3) Code
- Liquidation Date
- Liquidation Extension Expir.

Modify - Add / Remove Objects to Report Results

The screenshot shows the SAP BI report designer interface. At the top, there's a navigation bar with 'File', 'Query', 'Insert', 'Analyze', and 'Display' tabs. Below that, a toolbar contains various icons, including a wrench icon (2) and a 'Design' button (1). The main area displays a report titled 'ES-003 Entry Summary Line Tariff Deta...'. A table is visible with columns: Importer Number, Importer Name, Port of Entry Code, Entry Date, Entry Summary Date, Entry Summary Status, and Liquidation Status Code and... (3). A context menu is open over the 'Entry Summary Status' column, showing options to add dimensions (4) and columns (5). The 'Dimensions' list includes items like 'Antidumping Ad-Valorem R.', 'Antidumping Case Number', etc. The 'Columns (48)' list includes 'Entry Summary Num', 'Entry Summary Versic', etc. At the bottom of the context menu, there are 'Instant Apply', 'Apply', and 'Cancel' buttons.

1. In Design Mode
2. Click wrench icon
3. Click in the report cell
4. Drag items in from Dimensions
5. Move items up down in column

Modify Report - Set Sort

The screenshot shows the SAP BI report interface for 'ES-003 Entry Summary Line Tariff Data...'. The main report area displays a table with columns: Importer Number, Importer Name, Port of Entry Code, Entry Date, Entry Summary Date, Entry Summary Status, and Liquidation Status Code and. The data shows two rows with Port of Entry Code 2704 and Entry Date 07/07/2021.

The 'Table Cell' configuration panel is open, showing the following settings:

- Rows (2):
 - Entry Date: Sort ascending
 - Manufacturer ID: Sort ascending
 - Add a sort
- Dimension list:
 - Importer Name
 - Port of Entry Code
 - Entry Date (highlighted in red)
 - Entry Summary Date
 - Entry Summary Status
 - Liquidation Status Co
 - Liquidation Date

A tooltip 'Display the break panel' is shown over the 'Entry Date' field in the dimension list.

Save As - Export - Refresh Report in Design Mode

Save the report
Export Report in Design Mode
Refresh the report

Entry Type Code	Port of Entry Code	Port of Entry Name	Entry Date	Entry Summary Date	Entry Summary Create Date	Liquidation Date	Surety Code	Importer Number	Importer Name

No data retrieved in Query 1 X

- Center ID Name
- Continuous Bond Number
- Control Team Number
- Entry Date
- Entry Summary Create Date
- Entry Summary Date
- Entry Summary Number
- Entry Summary Status
- Entry Type Code
- Filer Code
- Importer Name
- Importer Number
- Liquidation Date
- Liquidation Status
- Mode of Transportation
- Mode of Transportation Co
- Port of Entry Code
- Port of Entry Name
- Post Summary Correction I

▶ Schedule ACE Reports

Schedule Report

- ▶ Must complete all steps to successfully Schedule a report
 - ▶ Use Dynamic Dates
 - ▶ Schedule Delivery Destination
 - ▶ Set Destination email
 - ▶ Schedule Recurrence
 - ▶ Set Format
 - ▶ Select Schedule Button
 - ▶ If necessary - Modify Prompts

Schedule Report

The screenshot shows a web application interface for the U.S. Customs and Border Protection. The main content area displays a table of reports. The first report is selected, and its context menu is open, showing the 'Schedule' option highlighted in pink. A text box with instructions is overlaid on the screenshot.

Title	Favorites	Type	Description	Last Updated	Instances
ISF Late Report Schedule Modified Accou...		Web Intelligence		May 10, 2024 ...	0

- Personal Folder
- Click on ellipsis for the report you wish to schedule
- Select Schedule

Schedule -Delivery Destination

U.S. Customs and Border Protection

Schedule

Schedule

General Report Features

Delivery Destinations

Add

Selected Delivery Destinations

Default Enterprise Location

Recurrence

Run Report:

Now

Allow Retries

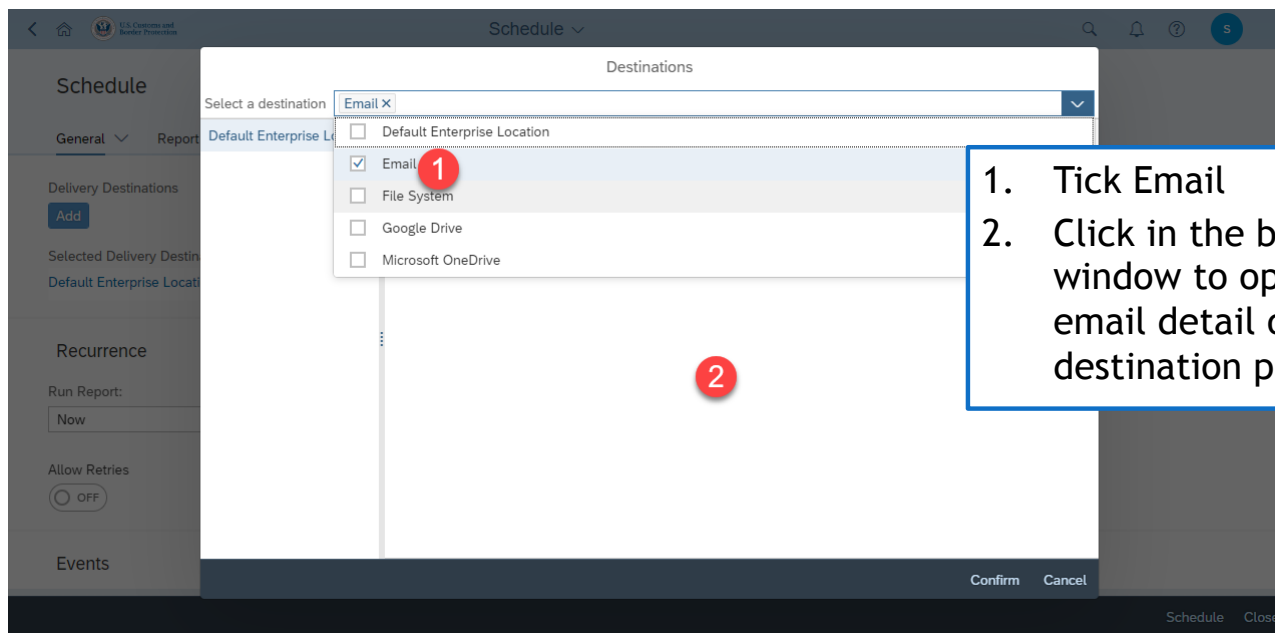
OFF

Events

General -> Delivery Destination -> Add

Schedule Close

Schedule Email Destination



Schedule -Delivery Destination

U.S. Customs and Border Protection

Schedule

Destinations

Select a destination: Email X

Email

From: Add Placeholder

To: Email Address

Cc: Add Placeholder

Bcc: Add Placeholder

Reply To: Add Placeholder

Subject: Add Placeholder

Message: Add Placeholder

Verdana 11pt

Confirm Cancel

Destination Window Displays

- **DO NOT** fill in From:
- Add To: email address
- Add Subject
- Click Confirm

Schedule Recurrence

The screenshot shows the 'Schedule' configuration page in SAP BI. At the top, there is a navigation bar with a home icon, the 'U.S. Customs and Border Protection' logo, and the word 'Schedule' with a dropdown arrow. To the right of the navigation bar are search, notification, and help icons, along with a user profile icon labeled 'S'. Below the navigation bar, a message states: 'The SAP BI inbox has been disabled indefinitely to address a security vulnerability'. The main content area is titled 'Schedule' and has two tabs: 'General' (selected) and 'Report Features'. Under the 'General' tab, there is a 'Title*' field containing 'ES-003 Entry Summary Line Tariff Details with liq'. Below this is the 'Destinations' section, which includes 'Delivery Destinations' with an 'Add' button, and 'Selected Delivery Destinations' with a dropdown menu showing 'Default Enterprise Location' and a close icon. At the bottom of the form is the 'Recurrence' section, which has a 'Run Report:' label and a dropdown menu currently set to 'Now'.

Recurrence

- **Now** to run the report immediately in the background while you continue to work.
- Select **Once** to choose a date and time to run a single instance of the report
- Select **Recurring** to choose how often and the dates and times to run the report

Schedule Recurring Report

U.S. Customs and Border Protection

Schedule

Schedule

General Report Features

Recurrence

Run Report:
Recurring

Repeat:
Daily

Every:
1

Day (s)

Start Date:
5/10/2024 8:50 PM

End Date:
5/10/2034 8:50 PM

Allow Retries
OFF

Schedule Close

Schedule Report Features - Formats

Schedule

General ▾ Report Features ▾

Formats

Web Intelligence ▾

- Web Intelligence
- Microsoft Excel - Data
- Microsoft Excel - Reports
- Adobe Acrobat
- Comma Separated Values (CSV) - Data
- Comma Separated Values (CSV) Archive - Reports
- Plain Text
- HTML Archive

Deliver: Data

Schedule Close

Select Desired Format

- Web Intelligence - (file you can open and edit only in ACE Reports - History)
- Excel - Data (returns just the Data no formatting and not in the report column order)
- Excel - Reports (retains all the ACE Reports formatting and order of columns)
- **Click Schedule when all steps are complete**

Schedule Report Features - Prompts

Schedule

General **Report Features**

Formats

Web Intelligence

Prompts

ISF Late Report 2 **Edit Prompt Values**

Importer Number	Constant ...
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If necessary, in Prompts, review or modify the prompt values.

- Report Features
- Prompts
- Edit Prompt Values

Schedule History

The screenshot displays the 'Schedule History' page in a web application. At the top, the header shows 'History' with a dropdown arrow. Below the header, the 'Instance Title' is 'ISF Late Report Schedule Modified Account ACE ID Prompt'. A table lists the schedule instances:

Title	Status	Instance Ti...	Created By	Type	Parameters
ISF Late Report Schedule Modified Account ACE ID Prompt	Success	May 10, 2024 9:0		Microsoft Excel	
ISF Late Report Schedule Modified Account ACE ID Prompt	Recurring	May 10, 2024 9:0		Microsoft Excel	

A context menu is open over the table, listing actions: View, Properties, Copy Opendoc Link, Modify, Schedule, Mobile Properties, History (highlighted with a red box), Categories, Remove From Favorite, Details, Organize, and Delete. A 'Close' button is at the bottom of the menu.

An inset window titled 'Schedule Instances' is shown below the table. It has a 'Status' dropdown menu with a list of options: Success, Partial Success, Failed, Running, Recurring, Paused, Pending, Warning, and Expired. A blue box highlights the 'Status' dropdown and the 'History' option in the context menu.

**Click on ellipsis of the selected report
Select History**

Cancel a Scheduled Report

Instance Title: ES-001 Entry Summary Header Details

<input type="checkbox"/>	Title	Status
<input type="checkbox"/>	✓ ES-001 Entry Summary Header Details	Success
<input checked="" type="checkbox"/>	✓ ES-001 Entry Summary Header Details	Success
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

View
Copy Opendoc Link
Run Now
Reschedule
Details
Send To >
Delete

- Navigate to the scheduled report saved in your personal folder
- Right click on the name of the report and select “History”
- When the history screen displays, look for the scheduled report instance, right click over the title of the report and select Delete.

Cancel a Scheduled Report

Instance Title: ES-010 Future Liquidations ADCVD NRBS detail

Title	Status	Instance Time	Created By	Type	Parameters
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 10, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 9, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 9, 2024 8:02 AM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 8, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 7, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 6, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 5, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Failed	Dec 4, 2024 7:57 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Success	Dec 3, 2024 7:58 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Success	Dec 2, 2024 7:59 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Success	Dec 2, 2024 8:12 AM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Success	Dec 1, 2024 7:59 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Success	Nov 30, 2024 7:59 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Recurring	Aug 28, 2024 11:54 AM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6
ES-010 Future Liquidations ADCVD NRBS detail	Recurring	Aug 28, 2024 1:58 PM	SL3c2e4	Microsoft Excel	Y:02:01:09:11:12:00:04:05:08:16:21:22:23:24:25:26:31:32:33:41:42:43:44:45:46:47:51:52:53:61:6

Run Now
 Reschedule
 Pause
 Details
 Delete

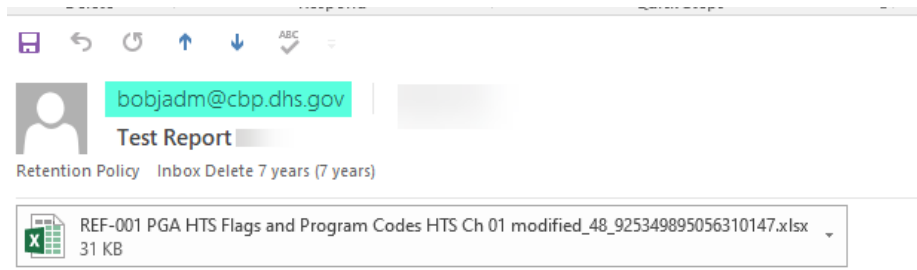
35

Close

Email Sender for Scheduled Reports



Email may go to spam or get blocked!
Work with your IT department



BLOCKED

Best Practices when Modifying & Running Reports



- ▶ Patience - Check for an ACE Outage or switch to a different Browser (Edge, Chrome, Firefox).
- ▶ Ensure to “Always Allow Pop-Ups” from ACE so that the Report Browser can Open.
- ▶ Save often when creating a modified report.
- ▶ Certain report elements are specific to the Entry Header and not the Entry Line. These data elements will cause duplication of values if put in a modified Entry Line report.
- ▶ Entry Line Data exported from ACE will not have tariff sequence lines rolled up onto one data line. Additional tariff sequences will be reported on separate lines with the corresponding duty amount. The value of the entry line will be included on only one of the tariff sequence lines and will need to be rolled up manually in Excel.
- ▶ Run a Header Only report (ES-001 or ES-006) after modifying a report to ensure your Values and Duties tie. Reasons for variances could be the result of: Multiple Protest Lines, Sets (X/V Lines), Missing or Duplicate Tariff Sequence Lines.
- ▶ Use a consistent Date Type (i.e. Entry Date, Entry Summary Date) - CBP utilizes “Entry Date”.



ACE Reports & Modifications for Risk ▶ Analysis

Risk Analysis



REASONABLE CARE



MONITORING
& RISK ASSESSMENT



IDENTIFY & REDUCE
RISKS

ACE Reports for Risk Analysis

Our Favorites...and CBP's too!

Modified ES-003 Entry Line Tariff Details

ES-006 Entry Summary Dimensions by Value

ES-013 CBP Form 28, 29, 4647, 6051D Status Report

ES-012 Entry Summary Census Warning and Override Report

ES-601 Drawback Claim Details

Risk Analysis - Quantitative Data Fields

Modify the ES-003 Entry Line Tariff Details Report to bring in additional detail, including:

- ▶ Importer Name, Port of Entry Name, MOT Code
- ▶ Entry Type & Entry Type Short Description
- ▶ Filer Code & Filer Name
- ▶ Country of Origin Name & Country of Export Name
- ▶ Related Party Indicator & Manufacturer Name
- ▶ HTS Short Description, Line Article Set Code, Line Article Set
- ▶ Section 232 Exclusion ID & Exclusion Approved Quantity
- ▶ Antidumping (ADD) Case Number, ADD Ad Valorem Rate, ADD Specific Rate, ADD Duty Amount
- ▶ Countervailing (CVD) Case Number, CVD Ad Valorem Rate, CVD Specific Rate, CVD Duty Amount
- ▶ Reconciliation Indicator, Recon Issue, and Recon Due Date



Risk Analysis - Qualitative Data Fields

Additional Data Fields

▶ **Entry Summary Adjustments**

- *Entry Summary Status*
- *Entry Summary Version Number*
- *Protest Status & Protest Number*
- *Post Summary Correction (PSC) Indicator*
- *PSC Reason*
- *Bill Amount & Refund Amount*

▶ **Liquidation Date & Liquidation Status**

▶ **Reconciliation Issue & Reconciliation Due Date**

▶ **Entry Summary Census Warning Status**



Monitoring

➤ Ensure instructions provided to your Broker are correct and being followed:

- ▶ Review entries with values that are excessively Low or High
- ▶ Review entries with unexpected FTA/SPI claims
- ▶ Review entries with unexpected Tariff Classifications & Basket Provisions
- ▶ Review new Tariff Classifications
- ▶ Review entries under Chapter 98
- ▶ Analyze Section 232 Exclusion Quantity Usage
- ▶ Validate Section 301 Exclusions Applied
- ▶ Review AD/CVD Flags based on HTS-COO Combinations
- ▶ Verify Mill Certificates for HTS CH 72 and 7301-73
- ▶ Review Census Warnings



ACE Reports & Modifications for ▶ Reconciliation

ACE Reports for Reconciliation

Modified ES-003 Entry Line Tariff Details

ES-004 Rejected and Cancelled Entry Summaries

ES-006 Entry Summary Dimensions by Value

ES-501 Reconciliation No Files

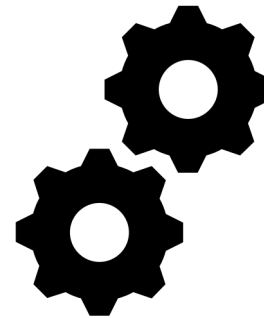
ES-504 Associated Entry Summaries

ES-505 Reconciliation Entry Summary Amounts

Report Modifiers for Reconciliation

➤ ES-003 Data Fields to Add:

- ▶ Reconciliation Indicator
- ▶ Reconciliation Issue Code
- ▶ Reconciliation Issue
- ▶ Reconciliation Due Date
- ▶ Reconciliation Status
- ▶ Continuous Bond Number
- ▶ Line MPF
- ▶ Line HMF
- ▶ Total Estimated Fee Amount



Report Modifiers for Reconciliation

➤ ES-003 Entry Summary Line Tariff Details - Recon Fee Detail

Using an existing Modified ES-003 Report, create a new and separate report with the following Data Fields:

- ▶ Line Fee Amount
- ▶ Line Fee Accounting Class
- ▶ Line Fee Accounting Class Code
- ▶ *These fields will result in duplication of the entry lines for each Accounting Class Code applicable to the entry line.*

➤ ES-501 Data Fields to Add:

- ▶ Entry Date
- ▶ Bond Number
- ▶ Surety Code
- ▶ This report should be run with no date parameters!



Overview of Recommended Reports ▶ and Reference Modules

ACE Reports Catalog

ACE Reports Catalog for Trade Users

Attachment	↕	Ext. ↕	Size	↕	Date	↕
ACE Reports Catalog for Trade Users		PDF	963.38 KB		08/22/2022	

<https://www.cbp.gov/ace-reports-catalog-trade>

Useful ACE Reports

Entry Summary

- ES-001 Entry Summary Header Details
- ES-003 Entry Summary Line Tariff Details
- ES-004 Rejected and Cancelled Entry Summaries
- ES-005 Late Filed Entry Summaries
- ES-006 Entry Summary by Value
- ES-007 Warehouse Entry Summaries Without Final Withdrawal
- ES-008 TIB Expiration Notice
- ES-011 Unpaid Entries
- ES-012 Entry Summary Census Warning and Override
- ES-013 CBP Form 28, 29, 4647, 6051D Status Report

Cargo Release

- CR - 009 Cargo Release Entry Status

Revenue

- REV - 405 Trade Open Bills
- REV - 603 Trade Refund Report

Liquidation

- ES-701 Courtesy Notice of Liquidation

ISF

- ISF Late Report

Useful ACE Reports

ITRAC

- Carrier / Bill of Lading data not in the E/S Universe

Trade Remedy

- Sec 201/ Sec 232 /Sec 301

AD/CVD

- REF-202 ADCVD Active Case Details
- REF-208 ADCVD Active Principal Case Other Certification Required

Protest Report

- ES-404 Protest Entry Details (Filer Only)

PGA Message Set

- PGA-101 PGA Message Set

Reconciliation

- ES-501 Recon No-Files
- ES-504 Associated Entry Summaries
- ES-505 Reconciliation Entry Summary Amounts

Statement

- REV-103 Periodic Daily Statement Entry Summary List

ES-006 Entry Summary Dimensions by Value

Importer Number	Importer Name	Number of Entry Summary Lines	Number of Entry Summaries	Line Tariff Duty Amount	Line Tariff Goods Value Amount
XX-YYYYYYYY	ABC CORPORATION	183	89	\$2,308,899.47	\$24,907,048.00

Filer Code	Filer Name	Number of Entry Summary Lines	Number of Entry Summaries	Line Tariff Duty Amount	Line Tariff Goods Value Amount
SCS	UPS	4	4	\$9,209.77	\$613,984.00
336	FED EX	36	15	\$162,323.42	\$2,334,081.00

Manufacturer ID	Manufacturer Name	Number of Entry Summary Lines	Number of Entry Summaries	Line Tariff Duty Amount	Line Tariff Goods Value Amount
IDXXXXXXXX	PT AUTO	15	15	\$32,223.52	\$2,148,232.00
JPXXXXXXXX	STEEL CORPORATION	1	1	\$8,105.63	\$142,204.00

HTS Number - Full	HTS Short Description	Number of Entry Summary Lines	Number of Entry Summaries	Line Tariff Duty Amount	Line Tariff Goods Value Amount
7607116090	ALM FOIL,,ROL,TH>01-.15MM,OTHR	51	48	\$590,866.45	\$11,148,423.00
7606126000	ALUM PLATE,ET,THK>0.2MM,R,CLAD	78	28	\$520,372.35	\$8,005,725.00

Modify ES-001 Entry Summary Header Detail

Entry Summary Number	Entry Type Code	Post Summary Correction Indicator	Reconciliation Issue Code	Reconciliation Issue	Liquidation Status	Liquidation Date	Port of Entry Code	Port of Entry Name	Entry Date	Entry Summary Date
XXXXXXXXXX	01	N	001	Value reconciliation required	Pending	12/20/2019	0712	CHAMPLAIN-ROUSES POINT	01/24/2019	02/05/2019

Entry Summary Number	Reconciliation Indicator	Reconciliation (Other) Due Date	Reconciliation (Other) Status	Entry Type Code	Port of Entry Code	Port of Entry Name	Entry Date	Entry Summary Date	Entry Summary Create Date	Liquidation Date
XXXXXXXXXX	Y	11/23/2024	Filed On Time	01	5301	HOUSTON, TX	02/10/2023	02/23/2023	02/20/2023	01/05/2024
XXXXXXXXXX	Y	01/19/2025	Pending	01	2002	NEW ORLEANS, LA	04/08/2023	04/19/2023	04/11/2023	03/01/2024

Entry Summary Number	Post Summary Correction Indicator	Entry Summary Version Number	Entry Summary Update Date	Entry Summary Date	Entry Summary Create Date	Entry Type Code	Entry Date	Liquidation Date	Liquidation Status	Grand Total Ascertained Amount	Grand Total Estimated Amount	Difference
XXXXXXXXXX	N	1.01	08/12/2024	03/14/2023	03/02/2023	01	03/02/2023	01/26/2024	Liquidated	\$279.21	\$594.21	-\$315.00
XXXXXXXXXX	Y	2.01	08/13/2024	10/25/2023	10/17/2023	01	10/14/2023	08/09/2024	Liquidated	\$1,234.72	\$1,239.95	-\$5.23
XXXXXXXXXX	Y	2	08/14/2024	03/25/2024	03/13/2024	03	03/13/2024		Suspended	\$438.82	\$104.66	\$334.16
XXXXXXXXXX	N	1.04	08/13/2024	12/26/2017	12/20/2017	03	12/13/2017	08/09/2024	Re-liquidated	\$6,050.99	\$2,092.55	\$3,958.44
XXXXXXXXXX	Y	2.01	08/15/2024	12/13/2021	12/10/2021	03	12/01/2021		Suspended	\$303.26	\$149.28	\$153.98
XXXXXXXXXX	Y	2	08/18/2024	03/02/2023	02/28/2023	03	02/19/2023	08/23/2024	Pending	\$2,835.71	\$2,831.53	\$4.18
XXXXXXXXXX	N	1.03	08/17/2024	02/24/2021	12/10/2020	07	02/19/2021	08/09/2024	Liquidated	\$8,184.66	\$8,457.98	-\$273.32

Modify ES-003 Entry Summary Line Detail

Entry Summary Number	Entry Summary Line Number	Entry Date	Tariff Ordinal Number	HTS Number - Full	HTS Short Description	Antidumping Case Number	Antidumping Ad-Valorem Rate	Antidumping Duty Amount	Countervailing Case Number	Countervailing Ad-Valorem Rate	Countervailing Duty Amount	Line Tariff Goods Value Amount	Line Tariff Duty Amount	Line MPF Amount	Line HMF Amount	Total Estimated Fee Amount
XXXXXXXXXXXX	120	01/01/2024	1	99038803	ARTICLE OF CHINA,US NTE 20(F)	A570067000	142.72	\$25.69	C570068000	13.41	\$2.41	\$0.00	\$4.50	\$0.06	\$0.00	\$575.35
XXXXXXXXXXXX	120	01/01/2024	2	7307995060	PIPE FIT,OTH,OTH,ALY STL,EX SS	A570067000	142.72	\$25.69	C570068000	13.41	\$2.41	\$18.00	\$0.77	\$0.06	\$0.00	\$575.35

Entry Date	Entry Summary Date	Entry Summary Create Date	Entry Summary Line Number	Entry Summary Census Warning Status	Entry Summary Warning Status Code	Entry Summary Create Date
01/03/2025		01/03/2025	1	Census Warning	1	01/03/2025
01/02/2025		01/02/2025	1	Census Warning Overridden	6	01/02/2025
12/20/2024	01/07/2025	12/18/2024	5	No Census Warnings	0	12/18/2024

Modify ES-003 Entry Summary Line Detail

Entry Summary Number	Entry Summary Line Number	Line Article Set	Line Article Set Code	Tariff Ordinal Number	HTS Number	HTS Short Description	Line Tariff Duty Amount	Line Tariff Goods Value Amount
XXXXXXXXXX	6	The line item is the header of an article set	X	1	8481809005	SOLENOID VALVES	\$6.12	\$306.00
XXXXXXXXXX	7	The line item is a component of an article set	V	1	8481809005	SOLENOID VALVES	\$0.00	\$290.00
XXXXXXXXXX	8	The line item is a component of an article set	V	1	8302500000	HAT-RACKS, HAT PEGS, ETC, &PTS	\$0.00	\$16.00

X VALUE: \$ 306.00
Y VALUE: \$ 306.00


Line Detail - Note Value issues for XVV - Include "Line Article Set Code" to identify

ES-701 - Courtesy Notice of Liquidation

Entry Type Code	Entry Type Long Description	Liquidation Date	Liquidation Status	Post Summary Correction Indicator	Liquidation Duty Determination	Liquidation Reason Code	Liquidation Reason	Protest Number	Courtesy Notice Processed Date
47	unknown	02/15/2019	Liquidated	N	Change Increase	58	AP Drwk/Under claimed		
01	CONSUMPTION: FREE AND DUTIABLE	02/15/2019	Liquidated	Y	Change Decrease	02	Classification		
01	CONSUMPTION: FREE AND DUTIABLE	02/15/2019	Liquidated	Y	Change Decrease	09	Other		
01	CONSUMPTION: FREE AND DUTIABLE	02/15/2019	Re-liquidated	N	Change Decrease	01	Valuation	0712	
09	RECONCILIATION	02/15/2019	Liquidated	N	Change Decrease	09	Other		
23	TEMPORARY IMPORTATION BOND (TIB)	02/13/2019	Close	N		52	With Compliance		

ES-008 TIB Expiration Notice

Entry Summary Number	Entry Type Code	Control Team Number	Port of Entry Code	Release Date	Entry Date	Entry Summary Date	Liquidation Status	Liquidation Date
XXXXXXXXXX	23	IAB	3802	08/25/2023	08/25/2023	09/07/2023	Extended	08/25/2025
XXXXXXXXXX	23	FBD	3423	08/27/2023	08/27/2023	09/07/2023	Open	08/27/2024
XXXXXXXXXX	23	IAA	3803	09/05/2023	09/05/2023	09/14/2023	Open	09/05/2024
XXXXXXXXXX	23	IAA	0209	09/11/2023	09/11/2023	09/20/2023	Open	09/11/2024
XXXXXXXXXX	23	JBN	3801	09/12/2023	09/12/2023	09/21/2023	Open	09/12/2024
XXXXXXXXXX	23	IAA	0901	09/12/2023	09/12/2023	09/21/2023	Open	09/12/2024
XXXXXXXXXX	23	JBN	0901	09/17/2023	09/17/2023	09/27/2023	Open	09/17/2024
XXXXXXXXXX	23	GBS	3613	09/17/2023	09/17/2023	09/28/2023	Open	09/17/2024

 Liquidation Date
 Data type: Date/Time
 From: Query 1

The month, day, and year (MM/DD/YYYY) in which an entry summary liquidated, or is set to liquidate.

Note: In the event that the record is a type "23" temporary importation under bond (TIB), then this refers to the closure date.

REV-603 Trade Refund Report

Payee ID	Company Name	C/O	Address	Refund Date	Refund Type	Document Number	Total Refund Amount	Check Number / ACH Trace Number	Check or ACH
XX-YYYYYYYY		C/O XZY CO		08/02/2024	Administrative	XXXXXXXXXX	\$13,749.07	xxxxx840	Check
XX-YYYYYYYY		C/O XZY CO		08/02/2024	Drawback	XXXXXXXXXX	\$616.27	xxxxx259	Check
XX-YYYYYYYY				08/09/2024	Drawback Payment	XXXXXXXXXX	\$3,006.03	xxxxx726	Check
XX-YYYYYYYY		C/O XZY CO		08/02/2024	Entry Liquidation	XXXXXXXXXX	\$304.25	xxxxx418	Check

Document Number = Entry Number!

Rev-405 Trade Open Bills

Bill Number	Bill Version Number	Bill Date	Last Notice Date	Debtor Number	Debtor Name	Transaction Date	Bill Type
600XXXXX	25	7/29/2022	7/19/2024	XX-XXXXXXXXXX		5/19/2021	Supplemental Duty

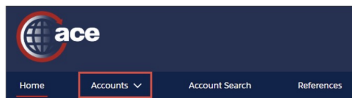
Accounting Class Code	Type of Charge	Amount	Interest Accrued to Date	Full Amount Due Upon Receipt	Amount Due After Date	Amount Due after Amount (incl. Interest)	Bill Sanction Status	Protest Number	Protest Status
012	ANTIDUMPING				8/16/2024		Active		
013	CNTVAL DUTY				8/16/2024		Active		
044	INTEREST				8/16/2024		Active		

ES-013 CBP Form 28,29,4647, 605ID

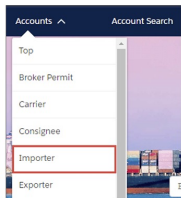
Importer Number	Notice Type Code	Notice Date	Trade Response Due Date	Status	Trade Response Date	Entry Summary Number	Notice Issuing Team
XX-XXXXXXXX	46	11/3/20XX 10:02:01 AM	12/3/20XX	Closed		XXXXXXXXXX	XXX
XXXXX-XXXXX	29	4/11/20XX 2:35:27 PM	5/2/20XX	Sent		XXXXXXXXXX	XXX
XX-XXXXXXXX	28	9/22/20XX 6:01:10 PM	10/12/20XX	Response Received	10/6/20XX 4:00:00 AM	XXXXXXXXXX	XXX
XX-XXXXXXXX	60	4/12/2024 5:42:59 PM	4/12/2024	Closed (Sent in Error)		XXXXXXXXXX	XXX

ACE Forms (CF-28/CF-29)

1. Login to the **ACE Modernized Portal**.
2. Select the **Accounts** tab.



3. Select **Importer**.



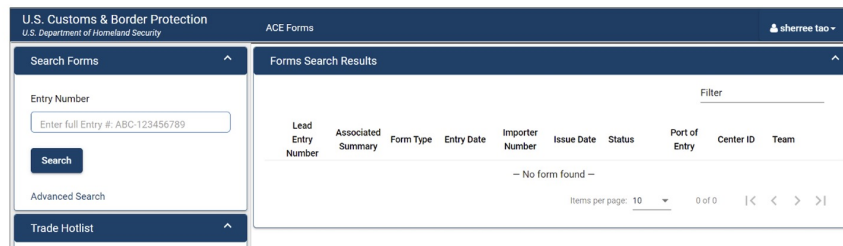
4. In the **Account Name** column, select the importer name hyperlink.

Account Name	AKA/OBA/DIV	Identification Type	Identification Number	Status	ACE ID
1 MarianaImporter6acct3	dbaName	IR #	404	Active	00001
2 14900		IR #	43	ACS Edit Pending	00001
3 93 081		IR #	93	ACS Edit Pending	00000

5. In the **Importer Account** page, select the **Forms** button.



The **ACE Forms** application displays.



NOTE: There are two other ways to search for forms requiring a response:
Advanced Search hyperlink in the **Search Forms** pane.

Pending Response hyperlink in the **Trade Hotlist** pane.



Form Type

--Select--
 --Select--

CBP Form 28

CBP Form 29

CBP Form 4647

CBP Form 6051D

Docs Required

TR-002

Section 232 Steel

Entry Summary Number	Entry Summary Line Number	Product Exclusion ID	Issued Quantity	Issued Quantity UOM Code	Line Tariff Quantity (1)	Control Status	Entry Summary Status	Collection Status	Liquidation Status	HTS Code
xxx0867147x	8	SPR258xxx	24000	KG	5,603	CBP	Accepted	Paid	Pending	7304591000
xxx0867147x	8	SPR258xxx	24000	KG		CBP	Accepted	Paid	Pending	99038180

REF-202 AD/CVD Active Case Details Report

Case Number	Case Related HTS Short Description	Case Short Description	Case Country of Origin Code	Case Related HTS Number	Case Related TSUSA Number	Case Party Exporter Name	Case Party Manufacturer Name	Current Rate Effective Date	Current Rate	Current Suspend Entry Summary Indicator	Current Suspend ES Effective Date	Third Country Case Indicator
A570016183	RUB,TIRES,LIGHT TRUCK RADIALS	Passenger & Light Truck Tires	CN	4011201005		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RADIAL,RIM=<33.02CM	Passenger & Light Truck Tires	CN	4011101010		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RADIAL,RIM>45.72CM	Passenger & Light Truck Tires	CN	4011101070		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RD,RM>33.02=<35.56CM	Passenger & Light Truck Tires	CN	4011101020		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RD,RM>35.56=<38.10CM	Passenger & Light Truck Tires	CN	4011101030		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RD,RM>38.10=<40.64CM	Passenger & Light Truck Tires	CN	4011101040		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RD,RM>40.64=<43.18CM	Passenger & Light Truck Tires	CN	4011101050		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	RUB,TIRES,RD,RM>43.18=<45.72CM	Passenger & Light Truck Tires	CN	4011101060		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N
A570016183	WHEEL,OTH MOTOR VEH,OTH ALUMIN	Passenger & Light Truck Tires	CN	8708704545		TRIANGLE TYRE CO., LTD.	ANY PRODUCER	03/14/2023	2.19%	Y	03/16/2018	N

The ACE Report REF-202 does not show a “Principal Case Other Certificate Required Indicator”

Modify the Report to add the “Principal Case Other Certificate Required Indicator” in the results objects and/or Query Filters

- [Compliance with Certification Requirements](#)
- [Federal Register](#)
- CSMS # 60429628 - Antidumping Countervailing Duties (AD/CVD) Certification Designation Deployed to Production on May 2, 2024

REF-208 ADCVD Active Principal Case Other Certification Required

CSMS # 63470689

- ▶ Commerce is imposing certification requirements on an increasing number of AD/CVD cases. When required, the importer must provide importer and exporter certifications concerning the applicability of an AD/CVD order to merchandise that they are importing.

Principal Case Number	Principal Official Case Name	Related Principal Case Number	Parent Principal Case Number	Case Country of Origin Code	Principal Case Other Certificate Required Indicator
A201831	Prestressed Concrete Steel Wire Strand			MX	Y
A201844	Steel Concrete Reinforcing Bar			MX	Y
A351842	Certain Uncoated Paper			BR	Y
A552006	Certain Hardwood Plywood Products (China)	C552007	A570051	VN	Y
A552106	Wooden cabinets and vanities and components thereof (People's Republic of China)	C552107	A570106	VN	Y
A552801	Certain Frozen Fish Fillets			VN	Y
A557084	Certain Quartz Surface Products (China)		A570084	MY	Y
A557106	Wooden cabinets and vanities and components thereof (People's Republic of China)	C557107	A570106	MY	Y
A560828	Certain Uncoated Paper	C560829		ID	Y

REV-103 Periodic Daily Statement Entry Summary List



REV-103
Periodic Daily Statement Entry Summary List

FOR OFFICIAL USE ONLY UNLESS OTHERWISE

Report Parameters:

Monthly Statement Payment Due Dates: 01/08/2025 to 01/25/2025	Daily Statement Payment Due Dates: ALL to ALL	Daily Statement Filer Code: ALL
Daily Statement Importer Number: ALL	Daily Statement Processing Port Code: ALL	Daily Statement Payment Status: NOT PAID;AUTHORIZED;LOCKED;PAID
Daily Statement Number: ALL	Monthly Statement Number: ALL	

Monthly Statement Number	Monthly Statement Print Date	Daily Statement Number	Daily Statement Type	Daily Statement Payment Status	Daily Statement Payment Authorized Date	Daily Statement Payment Due Date	Daily Statement Processing Port Code
0125P0100B		012500200S	PERIODIC DAILY	AUTHORIZED	01/24/2025	01/24/2025	0105
0125P0100B		012500200S	PERIODIC DAILY	AUTHORIZED	01/24/2025	01/24/2025	0105
0125P0100B		012500200S	PERIODIC DAILY	AUTHORIZED	01/24/2025	01/24/2025	0105
0125P0100B		012500200S	PERIODIC DAILY	AUTHORIZED	01/24/2025	01/24/2025	0105
0125P0100B		012500200S	PERIODIC DAILY	AUTHORIZED	01/24/2025	01/24/2025	0105
0125P0100B		012500600S	PERIODIC DAILY	AUTHORIZED	01/24/2025	01/24/2025	0105

Periodic Monthly Statements (PMS) Dates for 2025

Month	Statement Dates 11th Workday	Statement Dates 15th Workday
January	01/16/2025	01/23/2025
February	02/18/2025	02/24/2025
March	03/17/2025	03/21/2025
April	04/15/2025	04/21/2025
May	05/15/2025	05/21/2025
June	06/16/2025	06/23/2025
July	07/16/2025	07/22/2025
August	08/15/2025	08/21/2025
September	09/16/2025	09/22/2025
October	10/16/2025	10/22/2025
November	11/18/2025	11/24/2025
December	12/15/2025	12/19/2025

Prompts

Search

2 [C] Daily Statement Payment Status:

Search or enter value(s) manually

Code	Value
<input checked="" type="checkbox"/> AU	AUTHORIZED
<input type="checkbox"/> LK	LOCKED
<input checked="" type="checkbox"/> NP	NOT PAID
<input type="checkbox"/> PD	PAID

Monthly Statement Payment Due Date (end): (All values)

Monthly Statement Number: (All values)

Daily Statement Payment Due Date (begin): (All values)

Daily Statement Payment Due Date (end): (All values)

Daily Statement Filer Code: (All values)

Daily Statement Importer Number: (All values)

Daily Statement Payment Status: (2) NOT PAID; AUTHORIZED

Daily Statement Processing Port Code: (All values)

Daily Statement Number: (All values)

Mandatory (1) Reset All

Search

Monthly Statement Payment Due Date (1) (begin): 1/8/2025

Trade Account ACE ID (1)

Monthly Statement Payment Due Date (1) (end): 1/25/2025

Questions?



Sandy Coty

*Director of Operational Development, A.N. Deringer, Inc
NCBFAA Customs Committee Chair*



DELEON TRADE LLC
CUSTOMS COMPLIANCE CONSULTANTS

Ashley Adducci

Senior Trade Auditor, Deleon Trade LLC

Running a Standard

- ▶ ACE Report

ACE Reports - Landing Page - Home

U.S. Customs and Border Protection

BI Launch Pad

The SAP BI inbox has been disabled indefinitely to address a security vulnerability

Home Favorites Recent Documents Recently Run Applications

Folders Documents BI Inbox

Favorites

ES-003 Entry Summary Line Tariff
Mar 3, 2024 12:04 PM

ES-013 CBP Form 28, 29, 4647, 6015D
Mar 7, 2024 2:53 PM

Web Intelligence

Hyperlink

Recent Documents

System tabs define functions within the operating system.

- This is NOT a general **Search** function, but a search for information within the ACE Reports application.
- **Refresh** updates the data on the screen.
- This is for system generated **Notifications**.
- This is your **Username**. Select the dropdown to choose **Settings, Edit Home Page, About, or Log out**.

Public Folders - Running Standard Reports

The screenshot shows the SAP BI Folders interface. At the top, there is a navigation bar with a home icon, the U.S. Customs and Border Protection logo, and the text "Folders". A notification banner states: "The SAP BI inbox has been disabled indefinitely to address a security vulnerability". Below this, the breadcrumb path is "Public Folders / ACE / Trade / Broker / Entry Summary".

The left sidebar contains a tree view of folders. The "Public Folders" folder is highlighted with a red box and a green circle with the number "1". The "ACE" folder is also highlighted with a green circle with the number "2". The "Trade" folder is highlighted with a green circle with the number "3". The "Entry Summary" folder is highlighted with a green circle with the number "4".

The main area displays a table of folders with the following columns: Title, Favorites, Type, Description, Last Updated, and Instances.

Title	Favorites	Type	Description	Last Updated	Instances
ADCVD Entries		Folder		Jan 9, 2024 8:09 AM	...
ADCVD Reference		Folder		Jan 9, 2024 8:09 AM	...
Drawback		Folder		Jan 9, 2024 8:09 AM	...
Entry Summary		Folder		Jan 9, 2024 8:09 AM	...
Liquidation		Folder		Jan 9, 2024 9:04 AM	...
Reconciliation		Folder		Jan 9, 2024 9:04 AM	...
Trade Remedy		Folder		Jan 9, 2024 9:04 AM	...

Folders is a directory of all the folders you have access to in the system
Click on desired report to open the prompts window and run the canned report

Public Folders - Favorites



U.S. Customs and Border Protection

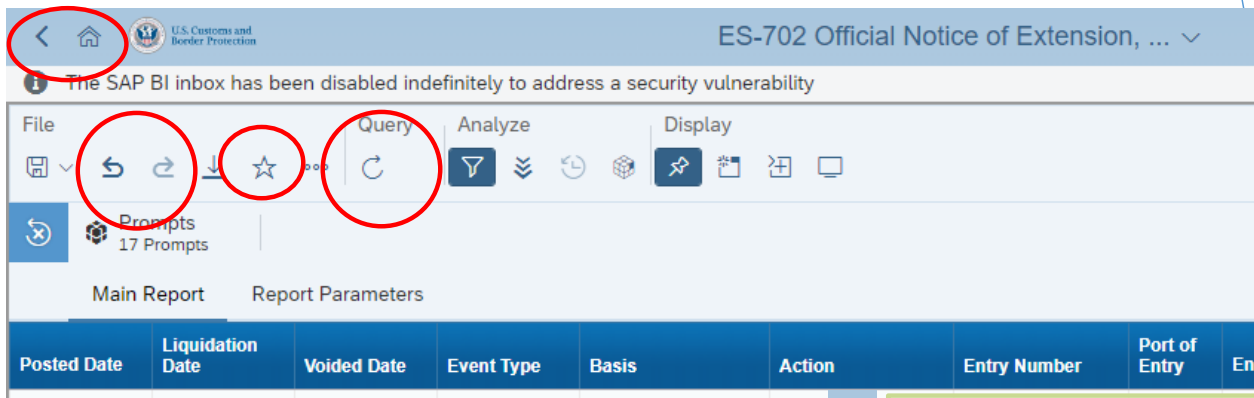
Folders

The SAP BI inbox has been disabled indefinitely to address a security vulnerability

Public Folders / ACE / Trade / Broker / Entry Summary / Entry Summary /

Personal Folders	Title	Favorites	Type	Description	Last Updated	Instances	
My Subscribed Alerts	ES-001 Entry Summary Header Details		Hyperlink		Jan 10, 202...	0	...
Public Folders	ES-002 Entry Summary Line Details		Hyperlink		Jan 10, 202...	0	...
ACE	ES-003 Entry Summary Line Tariff Details		Hyperlink		Jan 10, 202...	0	...
Shared Reports	ES-004 Rejected and Cancelled Entry Summaries		Hyperlink		Jan 10, 202...	0	...
Trade	ES-005 Late Filed Entry Summaries		Hyperlink		Jan 10, 202...	0	...
Broker	ES-006 Entry Summary Dimensions by Value		Hyperlink		Jan 10, 202...	0	...
Cargo Release	ES-007 Warehouse Entry Summaries Without Final ...		Hyperlink		Jan 10, 202...	0	...
Entry Summary	ES-008 TIB Expiration Notice		Hyperlink		Jan 10, 202...	0	...
ADCVD Entries	ES-009 Warehouse Entry Summary Alert		Hyperlink		Jan 10, 202...	0	...
ADCVD Reference	ES-010 Future Liquidations		Hyperlink		Jan 10, 202...	0	...
Drawback	ES-011 Unpaid Entries		Hyperlink		Jan 10, 202...	0	...
Entry Summary	ES-012 Entry Summary Census Warning and Overl...		Hyperlink		Jan 10, 202...	0	...
Liquidation	ES-013 CBP Form 28, 29, 4647, 6015D Status Rep...	★	Hyperlink		Mar 7, 202...	0	...
Reconciliation							
Trade Remedy							

Opened Report Navigation Icons



- Back - Folders
- Home -> Landing Page
- Undo/Redo
- Refresh Prompt Window
- Favorite

ACE Reports: New Mandatory Prompt for Trade Account ACE ID

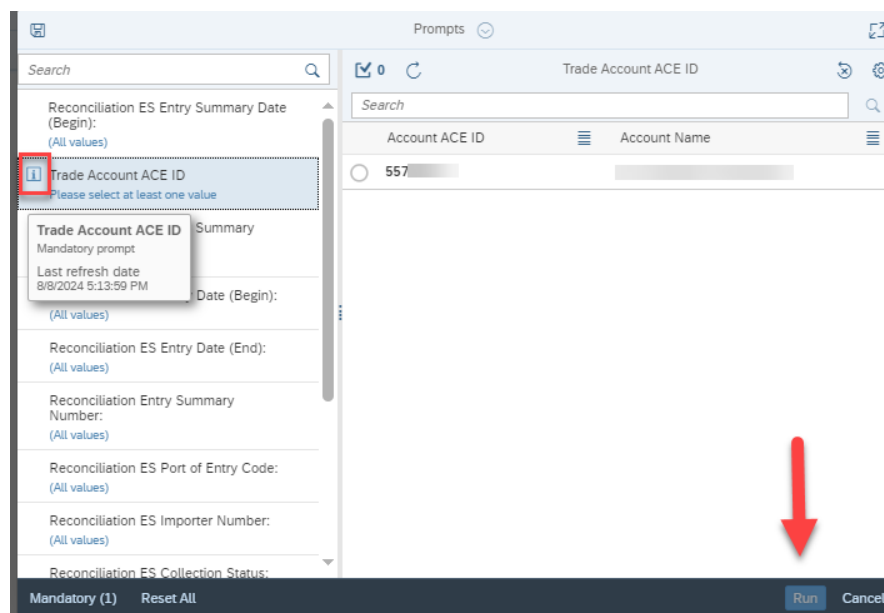
- ▶ The mandatory prompt for a company's Trade Account ACE ID has been created to identify the subject company when a report is run.
- ▶ When running or scheduling a standard, customized, or ad-hoc report, all users must select the Trade Account ACE ID of the subject company from the mandatory prompt labeled "Trade Account ACE ID".
- ▶ All existing scheduled reports will need to be updated to include the new mandatory Trade Account ACE ID prompt after this change has taken effect, or the scheduled reports will fail.

Prompts - Trade Account ACE ID

The screenshot shows a software prompt window titled "Prompts" with a sub-header "Trade Account ACE ID". On the left, there is a search bar and a list of filters: "Trade Account ACE ID" (highlighted in red with an information icon and the text "Please select at least one value"), "Importer Number (All values)", "File Date Time (Begin) (All values)", and "File Date Time (End) (All values)". The main area is a table with two columns: "Account ACE ID" and "Account Name". The first row contains the value "179405" and "April Top Account", both highlighted in red. A mouse cursor is pointing at the "179405" cell. At the bottom, there are buttons for "Mandatory (1)", "Reset All", "Run", and "Cancel".

Account ACE ID	Account Name
179405	April Top Account

Prompts Pane - Mandatory Prompt



“Run”
greyed out if
‘Mandatory
prompt’ is
not
Completed

Prompts Pane - Run Report

Search

Entry Type Code

Enter a value manually

- ✓ Entry Summary Date (Begin) (1)
7/28/2024
- ✓ Entry Summary Date (End) (1)
7/29/2024
- ✓ Entry Type Code (1)
02
- Port of Entry Code
(All values)
- Entry Date (Begin)
(All values)
- Entry Date (End)
(All values)
- Entry Summary Number
(All values)
- Entry Summary Create Date (Begin)
(All values)
- Entry Summary Create Date (End)
(All values)

- Enter **Entry Number** with no dash or space
XXX00000000
- IRS Number or Customs Assigned Number search format
XX-XXXXXXXXXX / XXXXXX-XXXXX
- Enter **“list”**. i.e. You can add multiple values separated by ;
For example:
XXX000000000;XXX111111111
- HTS: 4011101050

Reset All Run Cancel

Prompts Pane - Functionality and Pasting a String of Values

The image displays two screenshots of the Prompts Pane interface, illustrating the process of selecting and pasting a string of values.

Top Screenshot: Shows the Prompts Pane with the search bar containing "HTS Number - Full". The search results list includes "HTS Number - Full (5)" with a checkmark and a count of 5. A red box highlights the search bar, the checkmark and count, and the selected item. A red box also highlights the refresh button (circular arrow) and the settings gear icon.

Bottom Screenshot: Shows the Prompts Pane with the search bar containing "HTS Number - Full". The search results list includes "HTS Number - Full (5)" with a checkmark and a count of 5. A red box highlights the search bar, the checkmark and count, and the selected item. A red box also highlights the refresh button and the settings gear icon. The "Selected value(s)" list is visible, showing the following values: 4011101070, 4011101050, 4011201005, 4011201025, and 4011101060. A red box highlights the close button (X) for each value in the list.

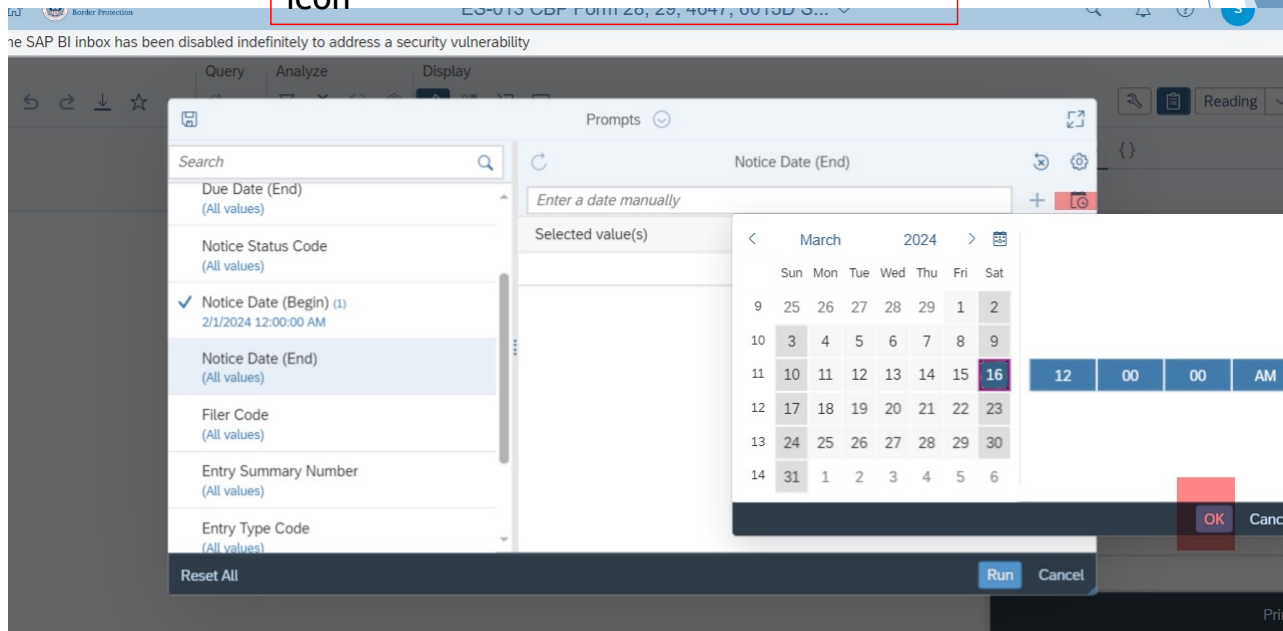
Prompts Pane - Search Value from List

The screenshot displays the 'Prompts' pane in a software application. On the left, a list of prompts is shown, with 'Entry Summary Date (End)' selected and set to '7/29/2024'. The 'Entry Type Code' prompt is highlighted. The main pane shows a table of 'Entry Type Code' values. A search bar at the top of the table is active, and the value '02' is entered. The search results show the entry with code '02' and description 'Consumption: Quota/Visa'. A red box highlights the search bar, and another red box highlights the search icon.

Code	Short_Description	Description
<input type="checkbox"/> 00	Consumption Category	Consumption Category
<input type="checkbox"/> 01	Consumption	Consumption
<input type="checkbox"/> 02	Consumption: Quota/Visa	Consumption - Quota/Visa
<input type="checkbox"/> 03	Consumption: AD/CVD	Consumption - Antidumping
<input type="checkbox"/> 04	Appraisalment	Appraisalment
<input type="checkbox"/> 05	Vessel: Repair	Vessel - Repair

Prompts Pane- Calendar

Type the data manually or use calendar icon



Save As - Personal Folders

ES-001 Entry Summary Header Details

File > Save As

Save Document

Personal Folders

ES-001 Entry Summary Header Details Modified PSC, Recon, Version, Pr...

ES-003 Entry Summary Line Tariff Details

ES-003 Entry Summary Line Tariff Details Modified for Duty details and ve...

ES-003 Entry Summary Line Tariff Details with liq

File Name: ES-019 Trade Remedy Tranches 3 and 4A xxxxx

Save Cancel

Save In Personal Folder
- Wait for folder to display

Entry Summary Number	Entry Type Code
158	01
121	01

Save As - Options (Description)

The screenshot shows a 'Save Document' dialog box with three tabs: 'Folders', 'Options', and 'Categories'. The 'Options' tab is active. Under the 'Description' section, there is a text area containing the text: 'This report is set to Previous Year Begin and excludes closed status|'. Below this is a 'Keywords' section with a text area containing the instruction: 'Add keywords. If you have several keywords, separate them using semicolons.'. At the bottom, there are three checkboxes: 'Refresh on open' (checked), 'Permanent regional setting' (unchecked), and 'Save document with comments' (unchecked). The 'Save' and 'Cancel' buttons are located at the bottom right of the dialog.

Save Document

Folders Options Categories

Description

This report is set to Previous Year Begin and excludes closed status|

Keywords

Add keywords. If you have several keywords, separate them using semicolons.

Refresh on open

Permanent regional setting

Save document with comments

Save Cancel

Save As - Public Folder - Shared Reports

The screenshot shows a web application interface with a navigation pane on the left and a main content area. The navigation pane includes 'Personal Folders', 'My Subscribed Alerts', 'Public Folders', 'ACE', 'Shared Reports', 'Trade', and 'Training'. The 'Shared Reports' folder is highlighted with a red box. The main content area displays a table with the following columns: Title, Favorites, Type, Description, and Last Updated. A blue box highlights the 'Description' column header.

Title	Favorites	Type	Description	Last Updated
ES-013 CBP Form 28, 29, 4647, ...		Web Intelligence	This report is set to Previous Year Begin and excludes closed status	Aug 10, 2024 1:23 P

Export Results

The SAP BI inbox has been disabled indefinitely to address a security vulnerability

Query Analyze Display

Prompts 11 Prompts

Main Report Parameters

ES-013
CBP Form 28, 29, 4647, 6015D

Parameters:

Dates Between: 02/01/2024 to 03/16/2024

es Between: ALL to ALL

Status Code: ALL

Reporter Number	Notice Type Code	Trade Response Due Date	Status
-	-	-	Sent
-	-	-	Sent
-	-	-	Sent
-	-	-	Sent

Export to

Excel

Content Options

Reports Data

Search

All reports

Main Report (Current Report)

Parameters

Export Cancel

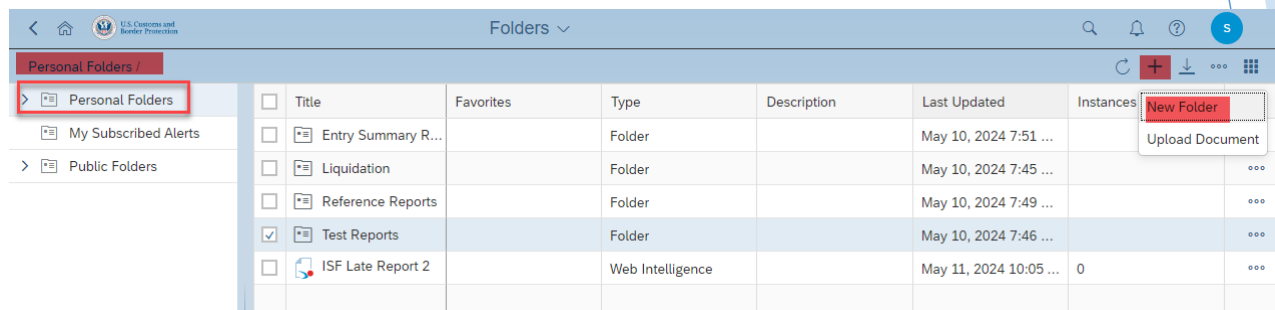
The exported file downloads to your browser download location

Downloads

ES-013 CBP Form 28, 29, 4647, 6015D Status Report

Open file

Personal Folder - Organize Reports



To Organize saved reports at a Sub Folder Level Within the personal folder click on the (+) -> New Folder